

## **Board Meeting Minutes**

July 16, 2024 4:30 PM

<u>Board Members Present</u>: Carol Henderson, Thomas Harwood, Rachel Nader, Laura Green, Louise Kline, Laurie Perry, Teri Lacy, Lance Grahn, Kevin Stringer, John Hugley

Board Members Absent: Charles Baldwin, Virginia Cluse, Carl Clark, Maria Placanica, Julia Wike

<u>Staff Present</u>: Carie Garris, April Caraway, Carol Holmes-Chambers, Laura Domitrovich, Katie Cretella, Kim Walker, John Myers, Patty Shepherd, Lauren Thorp

<u>Guests Present</u>: Deborah Tominey, Hope Haney – NAMI Mahoning Valley, Attorney Brendan Keating, Joe Shorokey\* - Alta, Catherine Chudakoff\* - Coleman Health Services, James Perry

\*Denotes Virtual Attendees

### **Preliminary**

- 1. President Carol Henderson called the meeting to order at 4:32 PM.
- 2. Pledge of Allegiance
- 3. Louise Kline called the roll of members and certified that a quorum was present.
- 4. President Carol Henderson recognized guests and staff.
- 5. Attorney Brendan Keating administered the oath of office for Carol Henderson as President, Lance Grahn as Vice President, Laura Green as Treasurer, Teri Lacy as the new Secretary, and also Thomas Harwood and Rachel Nader as reappointed board members.
- 6. ED April Caraway recognized Deborah Tominey for 8 years of service on the board and presented her with an appreciation plaque.
- 7. Thomas Harwood made a motion, seconded by Kevin Stringer, to approve the June 18, 2024 Board meeting minutes. The motion passed unanimously.

# **Report from the Executive Director**

#### 1. State Update -

Access to Medicaid data- ED Caraway shared that meetings are ongoing to ensure that boards have access to the data they need. Boards sent emails to OhioMHAS that listed how we use the data including paying the providers so that people continue to be served.

#### 2. Local Update -

**Pine Crisis Center** – ED Caraway stated that J. Herbert Construction will begin demolition on Monday. Meetings will be virtual once a month and on-site monthly between the architects, construction company, Coleman, board staff and OhioMHAS.

**Staff Update** - Holly Williams, Special Projects Accountant, began August 29<sup>th</sup>. She will now take over the billing/reimbursements for the Pine project, Family and Children First Council and other projects as needed. ED Caraway was able to negotiate the payout with Robert Half for a lesser amount.

**FY2025 Contracts Update** - One contract is outstanding for FY25. We have 58 service provision contracts this year.

1 Mil Levy Renewal – The commissioners approved our levy renewal for the November ballot. The next step is for the prosecutor to suggest ballot language. Then, it will go to the auditor for approval. The Commissioners will then send it to the election board. The Ohio Revised Code states that ADAMHS Boards are permitted to promote the levy on work time. We have purchased new T-shirts with our logo on the front and "We are here for you!" on the back to wear to the golf outing, health fairs and levy promotions.

**Board member openings -** The Commissioners will vote tomorrow on appointing a new board member.

**ASAP Summer Track Meet** – Laura Domitrovich reported that 215 youth participated. There were 98 volunteers, including 27 youth and 16 community partners. This was our 9<sup>th</sup> ASAP track meet and we received a lot of positive feedback from the families and community members who participated. **Overdose Awareness Day** - AD Lauren Thorp gave an update on Overdose Awareness Day- August 31<sup>st</sup>. Narcan distribution will occur throughout the county. We have partnered with the health department to get 1200 Narcan kits. 500 more are being requested. Volunteers have been working diligently to get all of the kits assembled in time for the event.

3. <u>Finance Reports</u> –Patty Shepherd, CPA reviewed the June 2024 unaudited revenue and expenditure reports. She stated that we are still processing payments for FY24. All funding for FY24 has been received. We will continue to pay FY24 invoices until September 30, 2024 per our contracts.

## **Committee Reports**

- Addictions and Mental Health Program Committee Vice President, Lance Grahn reported on the June 4, 2024 meeting. Nikita Warfield-Owens from COMPASS and Dante Capers from Warren City Schools reported on the implementation of the Behavioral Health and Wellness Coordination, which supports the mental health needs of students and staff. Board member, Kevin Stringer, said they are caring for the caregivers, which is greatly needed. Expansion of the BHWC model is currently being pursued in the Liberty School District.
- 2. Budget and Finance Committee Laura Green, Treasurer There was no meeting on which to report.
- 3. Administrative Committee Rachel Nader, Chairperson, reported there will be a meeting July 23, 2024 at 4:00 PM for completion of the Executive Director's Annual Performance Review and a review of the board's core values.

## Announcements/Community Partnerships/Information

- 1. Golf Outing AD Thorp gave an update on the outing that will be held on Friday, July 26<sup>th</sup>. She reported that there were 18 teams signed up so far. Prizes are still needed and Katie is leading the donation drive.
- 2. OACBHA ED Caraway drew attention to the report, "Recovery in Prison Settings" that was included in the packet and encouraged everyone to read it.
- 3. Media Items One article was included in the packet regarding the levies that will be up for renewal in November.
- 4. There will be no meetings of the Board in August.

## **New Business**

- 1. Thomas Harwood made a motion to approve the June 2024 Revenue and Expenditure Report held subject to audit. Rachel Nader Seconded the motion, which was passed unanimously.
- 2. Kevin Stringer made a Motion to cancel the Health Officer appointment of Andra Johnson, formerly of Coleman Health Services, effective immediately. Laurie Perry seconded the motion, which passed unanimously.
- 3. Laurie Perry shared that there is a nurse practitioner opening at a health care practice in Kinsman that will include behavioral healthcare.

## Adjournment

With no further business to conduct, the meeting was adjourned at 5:22 PM on a motion by Kevin Stringer, seconded by Louise Kline.

Next Board Meeting - September 17, 2024 at 4:30 PM

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Carol Henderson, President	Teri Lacy, Secretary		
April (aronay	9-17-2024		
April J. Caraway, Executive Director	Date		

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